

## **Drug Lab Agenda Friday, May 6 2011**

**Present:** Zhi Yi Tan, Mike Lawler, Elisabeth O'Brien, Hevis Lleshi, Lisa Glazer, Janice Zanolli, Peter Piro y Charles Salemi.

**Facilitator:** Julianne Nassif

1. \*All laboratories that have federal funding will need to be accredited if a legislation is passed. There has been progress with clearing the lab of debris and there is no firm date of when maintenance will show up. Staff will be temporarily moved in the meantime while renovations are being made. The Evidence Office will have no renovations this year.
2. The RESTEK GC/MS session training from April 25 went very well and several Drug Lab staff appeared to have provided positive feed back and there is possibly a LC/MS training in the works. There is some funding available in the Coverdell grant to do a second training in the fall.
3. On the analytical side we need to be moving to a single analyst taking specimen. We are looking at a start date of July 1<sup>st</sup> for those that are fully trained. We also need to identify technical reviewers who will review each case. Julie will work with Charlie and Peter to see who could be designated as a technical reviewer. This will be done in an incremental way and hopefully everyone will be able to do this.
4. The manage document system needs to be changed as to avoid having to deal with so much “paperwork”. This will also make things easier for court hearings, the Evidence Office will need to provide feedback to help accomplish this. A suggestion was made to install network drops in the Evidence Office. A possible “field trip” to the Amherst Drub Lab will be done for the Boston Drug Lab to get an idea of how they process their work such as evidence.

A couple of questions were brought up by Drug Staff as far as scanning and equipment such as benches and cabinets being replaced.

\* ASCLD will be doing the accreditation.